BCP Management Team Meeting, March 27, 2024
Draft Minutes

Attendees: Ken Swain, Joanne Swain, Diane Anderson, Jonn Robertson, Margaret Bergen, Susan Gaudion, Diny Van Beers, Jolyon Brown, John O'Malley, Greg Confort, Kathy Galvin

Regrets: Barb O'Connell, Nancy Fredin, Gail Skidmore

1. **Approval of Agenda**
   Moved by John, seconded by Kathy that the agenda be approved. **Carried.**

2. **Approval of Minutes/Amendments to Past Minutes**
   Moved by Jonn seconded by John O'Malley, that the minutes of the meeting dated March 14, 2024 be approved. **Carried.**

3. **Chair Reports:**

   a) **Treasurer (Jonn)**
   The bank balance is currently $8,724.

   b) **Special Events – Christmas Luncheon (Kathy)**
   Kathy Galvin is organizing the Christmas Luncheon which will be held on December 11, 2024 at Legion Branch 256. The room has seating for 100 members. Prices will be firmed up by August. Prices will likely be increased again this year and a discussion was held regarding the budget. Jonn advised that the 2024 budget for Special Events is $5,100, which assumes future ticket sales. Current cash on hand for Special Events is $1,700. It was decided that members who purchase their tickets by the September Probus meeting will be charged $25, and anyone purchasing after that date will pay $30. Because of the popularity of the Christmas Lunch, up to 75% of the annual budget will be allocated to it as required, and 25% to the second event. Kathy has recruited 6 volunteers for the Christmas lunch.

   We have no volunteers yet for the 2nd Special Event, which will likely be held in the summer.

   c) **Membership (Barb O'Connell)**
   There are currently 163 paid members.

   d) **Activities (Diny/Nancy)**
   Diny advised that the Mexican Train activity which has been held outside of Probus due to 2 problematic members, is now being brought back into the club. The group will meet every second Saturday from 12:30 p.m. to 4:30 p.m. Elaine Evans has agreed to lead the 'Day and a Bit" activity. Diny will meet with the leads on April 3 to review roles and responsibilities and will be meeting with them again for further discussion. Diny will deliver a presentation at a future meeting to encourage more members to be involved as leads and to hopefully generate more interest in taking part in activities.

e) **Programs (Jolyon, John O'Malley)**

Jolyon is meeting with other Probus program chairs on April 17 to get ideas for speakers for the monthly meetings. Bill Stuart, who was a long time member and very involved in our club, has recently passed away and John O'Malley will be doing a slide presentation on his involvement with the club.

The speaker for the April 10th meeting is Joyce Elmore. She will be doing a presentation on her trip with Quark Expeditions to the Falkland Islands, South Georgia and Antarctica. The trip included an extensive educational and environmental protection program, and the opportunity for views of a wide range of animals in their fantastic world of ice, snow and natural wonders.

A speaker has not yet been lined up for the May meeting yet and Ken will ask his neighbour, who is a geologist, to do a presentation on hiking trails around Nanaimo. It is hoped that this presentation will generate interest in forming a hiking group activity.

More pens are needed to present to speakers, and Jolyon has ordered 11 pens with leather holders, at a cost of $20 each.

4) Communication (Joanne)

Joanne advised that she will be forwarding draft position descriptions to Management Committee members to review and update so that she can post them to the website.

5) New Business

A discussion was held on the topic of Club meeting agendas and whether the business meeting should be held first so that members don't leave immediately after the speaker, especially in cases where a quorum is required for a special vote. It was decided that the timing for the speaker would be based on their availability unless there are very important matters to discuss in the business portion of the agenda.

5) **Adjournment and Next Meeting:**

The meeting was adjourned at 11:30 a.m.

Next Meeting:

April 24, 2024