DRAFT

	BASTION CITY NANAIMO PROBUS CLUB	Policy No. 2019-006 Schedule B APPROVED:

TITLE: **Operations and Management Policy – Schedule B**

Schedule B - Event Planning and Evaluation Form **(includes Events, Trips, Activities, and Outings)**

Schedule B – Event Planning and Evaluation Form			
	Description & Details	**Estimated Costs**	**Actual Costs**
Event:			
Proposed Date:			
Financial Considerations:			
Item			
TOTALS:			
OVER (SHORT):			
Participation	**Member Cost**	**Total Revenue**	
#	**$**	**$**	
Other Considerations:			